



Making Dream Events a Reality

Wedding Planning Contract.

1. Background:

1.1 Celebrate In Style - with Clair Louise is an Events planning and venue styling company based in Staffordshire. Founded in 2020 by Clair Louise Simpson after working within the events and hospitality industry for 22 years, specialising in planning and styling for the latest 4 years prior to the launch of the business.

Registered at;

30 Sutton Drive

Stafford

Staffordshire

ST16 1UR

Contact Number: 07984229248

Email: admin@celebrateinstyle.co.uk

Website: www.celebrateinstylewithclairlouise.co.uk

- 1.2. As a business supplying a service Celebrate In Style - with Clair Louise are required to be transparent and open with regards to what our customers can expect from us, in the same way there is a necessity to outline what we expect in order to carry out the requested services in a fair manner.

- 1.3. Your options following an initial complimentary consultation should you wish to work with us:

Full coordination package £350.00

- Setting your budget - This is very personal & should you wish for us to be involved at this stage, we are happy to discuss ways to arrange your budget. From here we will then look at your payment timeline for your suppliers & keep on track with you at each step of the way.

- Supplier sourcing, consultations & bookings - We will liaise with all suppliers required for your event & set up meetings for you both, to suit your schedule in order to discuss requirements & book should you be happy to do so. This probably takes the most time when planning an event, though it pays to spend the time here to get things right.

- Full liaison between your venue & all suppliers - this ensures a smooth and seamless planning process, from initial hiring to the day before the event date.

- Wedding Insurance - we will take out a policy on your behalf.

- Dedicated planner support - on hand by phone/email/text for when those little questions arise.

N.B - this package does not include planner attendance for supplier/venue meetings, on the day attendance/coordination of the event itself or venue styling.

Optional Extras.

- Planner to attend physical/virtual/telephone supplier meetings £20.00 per meeting.

- Planner to attend the event on the day 8am-1pm £80.00 OR full day 8am - 7pm £150.00.

- Venue styling - to be discussed at initial stage and quoted separately.

2. Expectations:

2.1 The Client is of the opinion that the Celebration In Style - with Clair Louise has the necessary qualifications, experience and abilities to provide services to the Customer.

2.2 Celebrate In Style - with Clair Louise is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement. IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, Celebrate In Style - with Clair Louise and the Customer (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

3. Services Provided:

- The Client hereby agrees to engage Celebrate In Style - with Clair Louise to provide the Customer with the following services (the "Services"):
- Help to plan Customers wedding by arranging supplier/vendor meetings with recommended suppliers.
- To act as liaison between Customer, venue & suppliers to ensure smooth process.
- To support clients through wedding planning process.
- To attend supplier meetings along with, or on behalf of our Customer at an additional cost.
- To attend the wedding on the day at an additional cost.
- To offer discounts or offers at the sole discretion of Celebrate In Style - with Clair Louise. Discounts or offers are not to be used in conjunction with any other offer; cannot be swapped; cannot be gifted to any other person/s.
- The Services will also include any other tasks which the Parties may agree on.
- Celebrate In Style - with Clair Louise hereby agrees to provide such Services to the Customer.

4. Terms of Agreement.

4.1 The term of this Agreement (the "Term") will begin on the date of a deposit being received and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement.

4.2 The Term of this Agreement may be extended with the written consent of both Parties.

4.3 In the event that either Party wishes to terminate this Agreement prior to the completion of the Services, that Party will be required to provide 10 days' written notice to the other Party.

5. Performance

5.1 The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

6. Currency

6.1 Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in GBP.

7. Payment

7.1 Celebrate In Style - with Clair Louise will charge the Customer a flat fee of £350.00, less inclusive of VAT for the Services (the "Payment").

7.2 An Initial non-refundable payment of £175.00 to be made within 30 days of invoice issue to secure the date and services requested.

7.3 Thereafter, for any additional services required, payment is to be made in full, 7 days prior to when required or requested service is to be carried out, such as attending supplier meetings or attending the wedding on the day.

7.4 Attending supplier meetings as agreed with customer at a cost of £40.00 inclusive of VAT per meeting.

7.5 Attending the wedding on the day from 8am - 12pm at an additional cost of £70.00 inclusive of VAT.

7.6 Attending the wedding on the day from 8am - 9pm at an additional cost of £150.00 inclusive of VAT.

7.7 Any other service charges will be discussed and agreed in writing between Celebrate In Style - with Clair Louise & Customer/s

7.8 Invoices submitted by Celebrate In Style - with Clair Louise to the Customer are due within 30 days of receipt issue.

7.9 The above Payment includes Value Added Tax.

7.9.1 Celebrate In Style - with Clair Louise will be responsible for all income tax liabilities and National Insurance or similar contributions relating to the Payment and Celebrate In Style - with Clair Louise will indemnify the Customer in respect of any such payments required to be made by the Customer.

7.9.2 Celebrate In Style - with Clair Louise will be solely responsible for the payment of all remuneration and benefits due to the employees of Celebrate In Style - with Clair Louise, including any National Insurance, income tax and any other form of taxation or social security costs.

8. Reimbursement of Expenses

8.1 Celebrate In Style - with Clair Louise will be reimbursed from time to time for reasonable and necessary expenses incurred by Celebrate In Style - with Clair Louise in connection with providing the Services.

8.2 Pre-approval is not required for expenses.

8.3 Penalties for Late Payment

8.4 Any late payments will trigger a fee of 10.00% per month on the amount still owing.

9. Confidentiality

9.1 Confidential information (the "Confidential Information") refers to any data or information relating to the business of the Customer which would reasonably be considered to be proprietary to the Customer including, but not limited to, accounting records, business processes, and records and that is not generally known to the public, and where the release of that Confidential Information could reasonably be expected to cause harm to the Customer.

9.2 Celebrate In Style - with Clair Louise agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any confidential information which Celebrate In Style has obtained, except as authorised by the Customer or as required by law.

9.3 The obligations of confidentiality will apply during the term of this Agreement and will survive indefinitely upon termination of this Agreement.

10. Ownership of Intellectual Property

10.1 All intellectual property and related material (the "Intellectual Property") that is developed or produced under this Agreement, will be the property of Celebrate In Style - with Clair Louise. The Customer is granted a non-exclusive limited-use license of this Intellectual Property.

10.2 Title, copyright, intellectual property rights and distribution rights of the Intellectual Property remain exclusively with Celebrate In Style - with Clair Louise.

11. Return of Property

11.1 Upon the expiry or termination of this Agreement, Celebrate In Style - with Clair Louise will return to the Customer any property, documentation, records, or Confidential Information which is the property of the Customer.

12. Capacity/Independent Contractor

12.1 In providing the Services under this Agreement it is expressly agreed that Celebrate In Style - with Clair Louise is acting as an independent contractor and not as an employee.

12.2 Celebrate In Style - with Clair Louise and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

12.3 All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the registered addresses or to such other address as either Party may from time to time notify the other.

13. Indemnification

13.1 Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement.

13.2 This indemnification will survive the termination of this Agreement.
Additional Clause.

13.3 Contact information of the Customer/s will only be shared with suppliers upon prior approval of the Customer. This will be necessary for contact purposes when arranging supplier/vendor meetings.

14. Modification of Agreement

14.1 Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorised representative of each party.

15. Time of the Essence

15.1 Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

16. Assignment.

16.1 The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.

17. Entire Agreement

17.1 It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

18. Enurement

18.1 This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

19. Titles/Headings

19.1 Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

20. Gender

20.1 Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

21. Governing Law

21.1 This Agreement will be governed by and construed in accordance with the laws of England. ©2002-2018 LawDepot.co.uk®

22. Severability

22.1 In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

23.Waiver

23.1 The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.